

# **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

## **Northwest Bergen County Utilities Authority**

**PLEASE TAKE NOTICE** the Northwest Bergen County Utilities Authority does hereby notify the public that the Work Session and the Regular Meeting scheduled for Wednesday, September 18, 2024 at 7:00 p.m. will be held at the Authority's offices located at 30 Wyckoff Avenue, Waldwick, New Jersey. Formal action will be taken. The agendas will be placed on the Authority website, [nbcua.com](http://nbcua.com), at least 48 hours prior to the meeting.

Northwest Bergen County  
Utilities Authority

September 4, 2024

# **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

## **AGENDA REGULAR MEETING September 18, 2024**

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call
4. Chairman's Remarks
5. Approval of Minutes
  - a. Regular Meeting – July 17, 2024
6. Public Comments (any subject)
7. Consideration for approval of list of Resolutions attached dated September 18, 2024
8. Report of Committees:
  - a. Finance Committee
  - b. Personnel Committee
  - c. Insurance Committee
  - d. Operating Committee
  - e. Strategic Plan Subcommittee
  - f. Buildings and Grounds Committee
9. Report of Treasurer
10. Report of General Counsel
11. Report of Consulting Engineer
12. Report of Executive Director
13. Report of Authority Engineer
14. Report of Superintendent
15. Old Business
16. New Business
17. Public Comments (on subjects 4 through 16)
18. Adjournment

# **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**September 18, 2024  
CONSENT AGENDA**

## **RESOLUTIONS**

- 64-2024 Approval of Payment of Vouchers, Payroll, Tax Deposits and Pensions and Benefits
- 65-2024 Renewal of Shared Services Agreement With The Borough of Midland Park
- 66-2024 Renewal of Shared Services Agreement With The Borough of Dumont
- 67-2024 Authorization of Sludge Thickener Tank Rehabilitation NJIB Loan No. S340700-22
- 68-2024 Authorization To Approve The Sewer Connection/Extension For Premises Located At The Ravine PFAS Treatment Facility, Ridgewood Water, 451 Goffle Road
- 69-2024 Authorization To Award The Contract To Iron Hills Construction Inc. For Contract No. 306, Replacement of Sludge Incinerator Air Blower
- 70-2024 Authorization For CP Engineers To Provide The Engineering Professional Services For The Replacement Of Aeration Blowers (Project #1176)
- 71-2024 Authorization To Renew Membership In The New Jersey Utility Authorities Joint Insurance Fund
- 72-2024 Authorization To Renew Membership To The National Association Of Clean Water Agencies
- 73-2024 Appointing Qualified Purchasing Agent

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 64-2024**

**Date: September 18, 2024**

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**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS**

**WHEREAS**, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

**WHEREAS**, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of August 2024 and Health Benefits and Dental Benefits transfers for September 2024; and

**WHEREAS**, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated September 18, 2024 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account  
Net Payroll: \$283,938.96

ACCOUNT: Tax Deposit Account  
Total: \$117,722.96

ACCOUNT: Health Benefits Contribution Employer  
Total Transfer: \$140,299.73

ACCOUNT: Health Benefits Contribution Employee  
Total: \$3,808.19

ACCOUNT: Dental Benefits  
Total Transfer: \$3,451.58

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 64-2024**

**Date: September 18, 2024**

---

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND  
PENSIONS & BENEFITS TRANSFERS**

ACCOUNT: PERS and Contributory Insurance

Total Transfer: \$27,871.04

ACCOUNT: Operating Account

Total: \$335,026.97

ACCOUNT: General Improvement Account

Total: \$287,144.79

**BE IT FURTHER RESOLVED** that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

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FRANK KELAHER, CHAIRMAN

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 64-2024**

**Date: September 18, 2024**

---

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND  
PENSIONS & BENEFITS TRANSFERS**

**RECORDED VOTE:**

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority September 18, 2024.

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DOUGLAS M. BERN, ESQ.  
ASSISTANT SECRETARY

DATE: September 18, 2024

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 65-2023**

**Date: September 18, 2024**

---

**AUTHORIZATION TO RENEW A SHARED SERVICES AGREEMENT WITH THE  
BOROUGH OF MIDLAND PARK**

**WHEREAS**, the State of New Jersey encourages local units to enter into agreements for the joint provision of municipal services; and

**WHEREAS**, the State of New Jersey authorizes entering into such agreements for shared services pursuant to NJSA 40A:65-1 et. seq.; and

**WHEREAS**, the Northwest Bergen County Utilities Authority (the “Authority”) and the Borough of Midland Park (the “Borough”) had entered into an Shared Services Agreement on October 11, 2023 for a duration of one (1) year with a termination date of October 10, 2024 for the Authority to act as the New Jersey Licensed Operator for the Borough; and

**WHEREAS**, the Borough has adopted its Resolution No. 007-2024 authorizing entering into a new shared services agreement with the Authority to receive the same services as previously provided; and

**WHEREAS**, the Authority desires to enter into this agreement with the Borough for a duration of one (1) year subject to the terms and conditions set forth in said agreement.

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 65-2023**

**Date: September 18, 2024**

---

**AUTHORIZATION TO RENEW A SHARED SERVICES AGREEMENT WITH THE  
BOROUGH OF MIDLAND PARK**

**NOW THEREFORE BE IT RESOLVED** by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Authority shall enter into a Shared Services Agreement on October 11, 2024 with the Borough of Midland Park for a duration of one (1) year to act as the New Jersey Licensed Sewer Operator for the Borough.
2. The Chairman of the Authority and the Executive Director be and are hereby authorized on behalf of the Authority to execute the Shared Services Agreement with the Borough of Midland Park annexed hereto and made a part thereof.
3. That the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

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FRANK KELAHER, CHAIRMAN

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

---

**RESOLUTION**

**No. 65-2023**

**Date: September 18, 2024**

---

**AUTHORIZATION TO RENEW A SHARED SERVICES AGREEMENT WITH THE  
BOROUGH OF MIDLAND PARK**

**RECORDED VOTE:**

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelاهر	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority September 18, 2024.

---

DOUGLAS M. BERN, ESQ.  
ASSISTANT SECRETARY

DATE: September 18, 2024

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

---

**RESOLUTION**

**No. 66-2023**

**Date: September 18, 2024**

---

**AUTHORIZATION TO RENEW A SHARED SERVICES AGREEMENT WITH THE  
BOROUGH OF DUMONT**

**WHEREAS**, the State of New Jersey encourages local units to enter into agreements for the joint provision of municipal services; and

**WHEREAS**, the State of New Jersey authorizes entering into such agreements for shared services pursuant to NJSA 40A:65-1 et. seq.; and

**WHEREAS**, the Northwest Bergen County Utilities Authority (the “Authority”) and the Borough of Dumont (the “Borough”) had entered into a Shared Services Agreement on September 1, 2022 for a duration of two (2) years with a termination date of August 31, 2024 for the Authority to act as the New Jersey Licensed Operator for the Borough; and

**WHEREAS**, the Borough has adopted its Resolution No. 24-225 authorizing entering into a new shared services agreement with the Authority to receive the same services as previously provided; and

**WHEREAS**, the Authority desires to enter into this agreement with the Borough for a duration of two (2) years subject to the terms and conditions set forth in said agreement.

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 66-2023**

**Date: September 18, 2024**

---

**AUTHORIZATION TO RENEW A SHARED SERVICES AGREEMENT WITH THE  
BOROUGH OF DUMONT**

**NOW THEREFORE BE IT RESOLVED** by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Authority shall enter into a Shared Services Agreement on September 1, 2024 with the Borough of Dumont for a duration of two (2) years to act as the New Jersey Licensed Sewer Operator for the Borough.
2. The Chairman of the Authority and the Executive Director be and are hereby authorized on behalf of the Authority to execute the Shared Services Agreement with the Borough of Dumont annexed hereto and made a part thereof.
3. that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

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FRANK KELAHER, CHAIRMAN

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 66-2023**

**Date: September 18, 2024**

---

**AUTHORIZATION TO RENEW A SHARED SERVICES AGREEMENT WITH THE  
BOROUGH OF DUMONT**

**RECORDED VOTE:**

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaher	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority September 18, 2024.

---

DOUGLAS M. BERN, ESQ.  
ASSISTANT SECRETARY

DATE: September 18, 2024

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**NO. 67-2023**

**Date: September 18, 2024**

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**Sludge Thickener Tank Rehabilitation – NJIB Loan No. S340700-22**

**WHEREAS**, the Northwest Bergen County Utilities Authority intends to file a loan application with the New Jersey Department of Environmental Protection and the New Jersey Infrastructure Bank for the Authority’s Sludge Thickener Tank Rehabilitation Project.

The proposed work includes rehabilitation of the Authority’s two (2) existing sludge thickeners to address equipment structural concerns in the steel support beams, rotating arms, influent well and bracing members. Work will include in-kind replacement of the gravity thickener equipment, and associated support structure, rehabilitation of the concrete surfaces within the tank to address spalling, cracking and corrosion and replacement of the main support beams for the odor control cover and modifications to the odor duct supports, as well as other miscellaneous improvements.

**NOW, THEREFORE BE IT RESOLVED**, that John Danubio, Assistant Executive Director, be authorized to act as the Authorized Representative to represent the Authority in all matters relating to the project undertaken pursuant to the above referenced New Jersey Environmental Infrastructure Loan to be executed with the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust. The Authorized Representative may be contacted at:

Northwest Bergen County Utilities Authority  
30 Wyckoff Avenue at Authority Drive  
Waldwick, NJ 07463-0255  
(201) 447-2660

**BE IT FURTHER RESOLVED** that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

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FRANK KELAHER, CHAIRMAN

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**NO. 67-2023**

**Date: September 18, 2024**

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**Sludge Thickener Tank Rehabilitation – NJIB Loan No. S340700-22**

**RECORDED VOTE:**

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority September 18, 2024.

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DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: September 18, 2024

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

---

**RESOLUTION**

**No. 68-2024**

**Date: September 18, 2024**

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**RESOLUTION AUTHORIZING  
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY  
TO APPROVE THE SEWER CONNECTION/EXTENSION FOR PREMISES  
LOCATED AT THE RAVINE PFAS TREATMENT FACILITY, RIDGEWOOD WATER  
451 GOFFLE ROAD, BLOCK 2703 LOTS 4 AND 8,  
VILLAGE OF RIDGEWOOD, NEW JERSEY**

**WHEREAS**, the Northwest Bergen County Utilities Authority (the “NBCUA”) has previously determined the need for and facilitated the construction of sanitary sewer lines within the Village of Ridgewood (the “Village”); and

**WHEREAS**, the NBCUA has previously resolved to construct sanitary sewer lines to assist in the collection and disposal of sanitary and other waste waters arising within the boundaries of the Village of Ridgewood; and

**WHEREAS**, the NBCUA has received a Sewer Connection Application from Mr. Richard Calbi, Jr., PE, PP on behalf of Ridgewood Water regarding 451 Goffle Road, Ridgewood, New Jersey. They are desirous of collaborating with the Village of Ridgewood for a connection to an existing Village of Ridgewood sanitary sewer located at Goffle Road. The proposed connection/extension is designed to provide backwash residuals and rinse wastewater to the proposed Ravine PFAS Treatment Facility. The proposed connection will involve constructing approximately 35 linear feet of 12-inch DIP sewer main, one (1) manhole, and appurtenances to collect and dispose of sanitary and other wastewater arising within the boundaries of 451 Goffle Road in the Village of Ridgewood and to be received and serviced by the NBCUA. The application for this connection/extension projects an average daily increase in flow of 160 gallons per day (GPD). Based on this projection, one (1) additional residential equivalent dwelling unit (“EDU”) will become tributary to the Authority from the Village of Ridgewood, (“Project”); and

**WHEREAS**, the NBCUA Technical Advisor, Samuel N. Brewer submitted a memorandum on September 6, 2024, to the Robert Laux, Executive Director and to NBCUA’s General Counsel indicating that the Authority currently has sufficient capacity to accept the additional flow from this Project and recommended the approval of the Sewer Connection/Extension Application by the Authority;

**NOW THEREFORE BE IT RESOLVED**, that the NBCUA Chairman, Interim Executive Director and the NBCUA’s General Counsel are authorized to prepare any and all documentation in order to facilitate the sewer connection to service 451 Goffle Road with the Village of Ridgewood and to report back to the NBCUA Commissioners on the status of same; and the NBCUA shall be responsible for ensuring the intended construction of sanitary sewer lines shall comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A 40A:11-

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 68-2024**

**Date: September 18, 2024**

---

**RESOLUTION AUTHORIZING  
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY  
TO APPROVE THE SEWER CONNECTION/EXTENSION FOR PREMISES  
LOCATED AT THE RAVINE PFAS TREATMENT FACILITY, RIDGEWOOD WATER  
451 GOFFLE ROAD, BLOCK 2703 LOTS 4 AND 8,  
VILLAGE OF RIDGEWOOD, NEW JERSEY**

1 *et. seq.*, and all other provisions of the revised statutes of the State of New Jersey.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The Authority hereby authorizes the approval of the Sewer Connection Applications submitted by Mr. Richard Calbi, Jr., PE, PP on behalf of Ridgewood Water subject to the following Authority requirements:
2. Construction in conformance with all applicable requirements of the Village of Ridgewood, where applicable.
3. Inspection and approval of the installation of sewers and appurtenances by the Village of Ridgewood, where applicable.
4. Observation and approval by the Authority of infiltration/exfiltration testing, with the Authority to receive two (2) days advanced notice prior to the testing of all newly constructed sewers.
5. Reimbursement to the Authority by the applicant for all engineering expenses incurred by the Authority for inspection and final testing of the sewers and appurtenances.
6. Payment to the Authority by the applicant for all Authority application fees, legal fees, and other application, administrative, technical, and other review expenses relating to the project.
7. Any manhole constructed or modified by reason of this project must be fitted with sewer guards.
8. Water conserving plumbing fixtures shall be installed in the building serviced by this connection.

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 68-2024**

**Date: September 18, 2024**

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**RESOLUTION AUTHORIZING  
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY  
TO APPROVE THE SEWER CONNECTION/EXTENSION FOR PREMISES  
LOCATED AT THE RAVINE PFAS TREATMENT FACILITY, RIDGEWOOD WATER  
451 GOFFLE ROAD, BLOCK 2703 LOTS 4 AND 8,  
VILLAGE OF RIDGEWOOD, NEW JERSEY**

9. Notification of the Authority when sanitary sewer construction commences.
10. Submission to the Authority for its approval, NJDEP form WQM-005, "Certification for Approval by Local Agency," when the construction of this connection is completed.
11. The Chairman, or his designee, be and hereby is authorized to execute any such documents in connection the Sewer Connection Application.
12. The Northwest Bergen County Utilities Authority shall be responsible for ensuring that all the construction of sanitary sewer lines comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 et. seq., and all other provisions of the revised statutes of the State of New Jersey.

**BE IT FURTHER RESOLVED** that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

---

FRANK KELAHER, CHAIRMAN

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

---

**RESOLUTION**

**No. 68-2024**

**Date: September 18, 2024**

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**RESOLUTION AUTHORIZING  
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY  
TO APPROVE THE SEWER CONNECTION/EXTENSION FOR PREMISES  
LOCATED AT THE RAVINE PFAS TREATMENT FACILITY, RIDGEWOOD WATER  
451 GOFFLE ROAD, BLOCK 2703 LOTS 4 AND 8,  
VILLAGE OF RIDGEWOOD, NEW JERSEY**

**RECORDED VOTE:**

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelاهر	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority September 18, 2024.

---

DOUGLAS M. BERN, ESQ.  
ASSISTANT SECRETARY

DATE: September 18, 2024

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

---

**RESOLUTION**

**No. 69-2024**

**Date: September 18, 2024**

---

**RESOLUTION AWARDING A CONTRACT TO IRON HILLS CONSTRUCTION INC.  
FOR CONTRACT NO. 306 REPLACEMENT OF THE SLUDGE INCINERATOR AIR  
BLOWER**

**WHEREAS**, the Northwest Bergen County Utilities Authority “the Authority”, identified the need to replace the NIRO; and

**WHEREAS**, “the Authority” has prepare bid specifications and establish Contract No. 306 “the Contract”; and

**WHEREAS**, the Contract was advertised on the Bonfire e-procurement platform on July 1, 2024, and bids were received on August 7, 2024; and

**WHEREAS**, Four responsive bids were received as reflected in the chart below; and

<u><b>Bidder</b></u>	<u><b>Base Bid</b></u>
Iron Hills Construction Inc.	\$575,971.00
JEV Construction LLC.	\$600,000.00
T&T Commonweath Construction Co., Inc.	\$665,800.00
J. Fletcher Creamer & Sons Inc	\$830,875.00

**WHEREAS**, Iron Hill Construction Inc., a corporation with business offices located at 3938 Victors Way, Easton, PA 18045 is the lowest responsible bidders; and

**WHEREAS**, the Authority’s Engineer recommends the award, confirming that the bid of \$575,971.00 is fair and reasonable and in line with the expected costs; and

**WHEREAS**, funds have been certified as available for the purposes set forth in this resolution; and

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

---

**RESOLUTION**

**No. 69-2024**

**Date: September 18, 2024**

---

**RESOLUTION AWARDING A CONTRACT TO IRON HILLS CONSTRUCTION INC.  
FOR CONTRACT NO. 306 REPLACEMENT OF THE SLUDGE INCINERATOR AIR  
BLOWER**

**NOW THEREFORE BE IT RESOLVED;** that the Board of Commissioners hereby award a contract to Iron Hill Construction Inc., with offices located at 3938 Victors Way, Easton, PA 18045, in the amount not to exceed Five hundred and seventy-five thousand nine hundred seventy one dollars (\$575,971.00) as delineated in Iron Hill Construction Inc. bid; and

**BE IT FURTHER RESOLVED;** that the Board of Commissioners direct Authority staff to take any and all action to effectuate the purpose of this resolution including but not limited to the preparation of a and execution of a contract to be signed by either the Chairman, the Executive Director or designee; and

**RESOLVED;** the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b); and

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FRANK KELAHER, CHAIRMAN

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 69-2024**

**Date: September 18, 2024**

---

**RESOLUTION AWARDING A CONTRACT TO IRON HILLS CONSTRUCTION INC.  
FOR CONTRACT NO. 306 REPLACEMENT OF THE SLUDGE INCINERATOR AIR  
BLOWER**

**RECORDED VOTE:**

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Soukas	Tombalakian	Virk	Kelaheer
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on September 18, 2024.

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DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: September 18, 2024

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

**CONTRACT:**        Replacement Of the Sludge Incinerator Air Blower (Contract No. 306)

**VENDOR:**         Iron Hills Construction Inc.

**AMOUNT:**         \$ 575,971.00

**ACCOUNT NO.:**    06-215-00-000-6620

Date: September 18, 2024

\_\_\_\_\_  
Robert Laux, Certifying Finance Officer

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 70-2024**

**Date: September 18, 2024**

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**RESOLUTION TO ENGAGE THE SERVICES OF CP ENGINEERS TO PROVIDE THE  
ENGINEERING PROFESSIONAL SERVICES REQUIRED FOR THE  
REPLACEMENT OF AERATION BLOWERS (Project #1176)**

**WHEREAS**, the Northwest Bergen County Utilities (the “Authority”) is in the process of assessing and designing new aeration blowers for the Authority’s aeration tanks (hereafter referred to as the “Project”); and

**WHEREAS**, the Authority intends for this project to be funded with loan assistance from the New Jersey Environmental Infrastructure Financing Program pursuant to N.J.A.C. 7:22-3.1 et seq., the New Jersey Environmental Infrastructure Trust Loan pursuant to N.J.A.C. 7:22-4.1 et seq. and all applicable interim and final rules and regulations published in the New Jersey Register through June 2005; and

**WHEREAS**, the Authority requires the services of an engineer to undertake and complete necessary and essential professional engineering services in connection with the assessment and development of new secondary aeration system; and

**WHEREAS**, by Resolution No. 08-2024, the Northwest Bergen County Utilities Authority (the “Authority”) identified a number of firms including CP Engineers as qualified to perform engineering services required by the Authority pursuant to a Request for Qualifications for such position; and

**WHEREAS**, CP Engineers has developed a proposal (dated August 19, 2024) to perform these services and other ancillary services at hourly rates, and at a cost not to exceed \$86,300; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. The Executive Director of the Authority is authorized to execute an agreement with CP Engineers to provide engineering and professional services required for Aeration Blower Replacement Project. Project #1176
2. The Executive Director of the Authority or his designee is authorized to execute such other documents and undertake such other tasks that are reasonably required to carry out and consummate the transactions contemplated by this resolution.

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 70-2024**

**Date: September 18, 2024**

---

**RESOLUTION TO ENGAGE THE SERVICES OF CP ENGINEERS TO PROVIDE THE  
ENGINEERING PROFESSIONAL SERVICES REQUIRED FOR THE  
REPLACEMENT OF AERATION BLOWERS (Project #1176)**

3. The Secretary is directed to cause notice to be published as required by law; and
4. Upon execution, a fully executed and confirmed copy of the Agreement shall be placed on file in the office of the Executive Director and available for public inspection.
5. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

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FRANK KELAHER, CHAIRMAN

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 70-2024**

**Date: September 18, 2024**

---

**RESOLUTION TO ENGAGE THE SERVICES OF CP ENGINEERS TO PROVIDE THE  
ENGINEERING PROFESSIONAL SERVICES REQUIRED FOR THE  
REPLACEMENT OF AERATION BLOWERS (Project #1176)**

**RECORDED VOTE:**

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelاهر	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority September 18, 2024.

---

DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: September 18, 2024

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

**CONTRACT:**        Aeration Blower Replacement Project. Project #1176

**VENDOR:**        CP Engineers

**AMOUNT:**        \$86,300

**ACCOUNT NO.:**    06-215-00-000-6610

Date: September 18, 2024

\_\_\_\_\_  
Robert Laux, Certifying Finance Officer

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**NO. 71-2023**

**Date: September 18, 2024**

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**RENEWAL OF MEMBERSHIP IN THE NEW JERSEY UTILITY AUTHORITIES  
JOINT INSURANCE FUND**

**WHEREAS**, the Northwest Bergen County Utilities Authority (the “Authority”) is a member of the New Jersey Utility Authorities Joint Insurance Fund (the “Fund”); and

**WHEREAS**, said renewed membership terminates as of December 31, 2024 unless earlier renewed by agreement between the Authority and the Fund; and

**WHEREAS**, the Authority desires to renew said membership;

**NOW, THEREFORE**, be it resolved by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The Northwest Bergen County Utilities Authority, agrees to renew its membership in the New Jersey Utility Authorities Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Chairman or Vice-Chairman shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the New Jersey Utility Authorities Joint Insurance Fund evidencing the Authority’s intention to renew its membership.
3. That the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

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FRANK KELAHER, CHAIRMAN

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

---

**RESOLUTION**

**NO. 71-2023**

**Date: September 18, 2024**

---

**RENEWAL OF MEMBERSHIP IN THE NEW JERSEY UTILITY AUTHORITIES  
JOINT INSURANCE FUND**

**RECORDED VOTE:**

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelاهر	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority September 18, 2024.

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DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: September 18, 2024

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

---

**RESOLUTION**

**No. 72-2024**

**Date: September 18, 2024**

---

**AUTHORIZATION TO RENEW MEMBERSHIP TO THE NATIONAL ASSOCIATION OF  
CLEAN WATER AGENCIES**

**WHEREAS**, the Northwest Bergen County Utilities Authority operates a wastewater treatment facility in the Borough of Waldwick, County of Bergen, State of New Jersey; and

**WHEREAS**, the National Association of Clean Water Agencies (the “NACWA”) is a nationally recognized leader in environmental policy and a well-established technical resource on water quality & ecosystem protection issues; and

**WHEREAS**, membership in NACWA is a unique opportunity to improve the effectiveness in the operation of the Authority, enhance professional development and achieve the goals & objectives the Authority shares with other publicly owned treatment works; and

**WHEREAS**, NACWA’s active membership and close working relationship with the United States Congress and United States Environmental Protection Agency allows its members to interact with national policy makers and shape the course of United States of America’s environmental protection legislation; and

**WHEREAS**, the proposed annual membership/dues to be paid by the Authority for membership in NACWA will be \$8,845.00, which is based on the Authority being a publicly owned treatment agency with a service area population of 75,000; and

**WHEREAS**, the Authority has determined, based upon the foregoing, that it is necessary and/or desirable for its efficient operations to renew its membership in NACWA through September 30, 2025 at a membership fee of \$8,845.00 for the NACWA’s FY2024

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 72-2024**

**Date: September 18, 2024**

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**AUTHORIZATION TO RENEW MEMBERSHIP TO THE NATIONAL ASSOCIATION OF  
CLEAN WATER AGENCIES**

1. The Chairman and/or his designee shall be and is hereby authorized to renew membership for the Authority with NACWA and execute any and all agreements and other documents necessary for said membership and payment for membership fees in the amount of \$8,845.00.
2. The Authority's Certifying Finance Officer has certified funds are available and certification is attached hereto.
3. A copy of this resolution and the agreement to renew the Authority's membership in NACWA shall be placed on file and made available for public inspection in the office of the Executive Director, upon execution by NACWA and the Authority.
4. This resolution shall take effect immediately.

**BE IT FURTHER RESOLVED** that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

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FRANK KELAHER, CHAIRMAN

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 72-2024**

**Date: September 18, 2024**

---

**AUTHORIZATION TO RENEW MEMBERSHIP TO THE NATIONAL ASSOCIATION OF  
CLEAN WATER AGENCIES**

**RECORDED VOTE:**

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority September 18, 2024.

---

DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: September 18, 2024

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 73-2024**

**Date: September 18, 2024**

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**RESOLUTION APPOINTING QUALIFIED PURCHASING AGENT**

**WHEREAS**, the Northwest Bergen County Utilities Authority (“Authority”) requires the services of a Qualified Purchasing Agent (“QPA”); and

**WHEREAS**, the Authority’s Superintendent, Robert Genetelli, served as the Authority’s QPA from 2010-2022; and

**WHEREAS**, Mr. Genetelli had performed all of the tasks of a QPA in addition to his duties as the Authority’s Superintendent; and

**WHEREAS**, Mr. Genetelli is a certified QPA with the State of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED** by the Authority’s Board of Commissioners, that:

1. Robert Genetelli be appointed the Qualified Purchasing Agent for NBCUA.
2. The Administration instructed to notify the New Jersey Department of Community Affairs of Mr. Genetelli’s appointment.

**BE IT FURTHER RESOLVED** that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

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FRANK KELAHER, CHAIRMAN

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 73-2024**

**Date: September 18, 2024**

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**RESOLUTION APPOINTING QUALIFIED PURCHASING AGENT**

**RECORDED VOTE:**

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelاهر	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority September 18, 2024.

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DOUGLAS M. BERN, ESQ.  
ASSISTANT SECRETARY

DATE: September 18, 2024