

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

Northwest Bergen County Utilities Authority

PLEASE TAKE NOTICE the Northwest Bergen County Utilities Authority does hereby notify the public that the Work Session and the Regular Meeting scheduled for Wednesday, January 15, 2025 at 7:00 p.m. will be held at the Authority's offices located at 30 Wyckoff Avenue, Waldwick, New Jersey. Formal action will be taken. The agendas will be placed on the Authority website, nbcua.com, at least 48 hours prior to the meeting.

Northwest Bergen County
Utilities Authority

January 3, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

AGENDA REGULAR MEETING January 15, 2025

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call
4. Chairman's Remarks
5. Approval of Minutes
 - a. Regular Meeting – December 18, 2024
6. Public Comments (any subject)
7. Consideration for approval of list of Resolutions attached dated January 15, 2025
8. Report of Committees:
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Strategic Plan Subcommittee
 - f. Buildings and Grounds Committee
9. Report of Treasurer
10. Report of General Counsel
11. Report of Consulting Engineer
12. Report of Executive Director
13. Report of Authority Engineer
14. Report of Superintendent
15. Old Business
16. New Business
17. Public Comments (on subjects 4 through 16)
18. Adjournment

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

**January 15, 2025
CONSENT AGENDA**

RESOLUTIONS

- 1-2025 Approval of 2025 Service Charges
- 2-2025 Approval of Payment of Vouchers, Payroll, Tax Deposits and Pensions and Benefits
- 3-2025 Authorization To Enter into A Shared Services Agreement with The Borough of Upper Saddle River
- 4-2025 Authorization To Enter into A Shared Services Agreement with The Borough of Allendale
- 5-2025 Authorization To Amend The Not To Exceed Cost Of The Professional Services Agreement With T&M Associates for 2024 Consulting Engineering Services
- 6-2025 Authorization To Amend The Not To Exceed Cost Of The Professional Services Agreement With Chavond Barry Engineering Corp for The IDI Incinerator Repair Project
- 7-2025 Qualifications of Risk Management Services
- 8-2025 Qualifications of Financial Services 2025
- 9-2025 Qualifications of Engineering And Planning Services
- 10-2025 Authorization to Enter Into A Shared Service Agreement with The County of Bergen To Provide Secure High-Speed Fiber Optic Internet Services
- 11-2025 Approve Personnel Action
- 12-2025 Qualifications of Legal Services 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 01-2025

Date: January 15, 2025

2025 SERVICE CHARGES

WHEREAS, the Northwest Bergen County Utilities Authority was established pursuant to New Jersey Statute Chapter 36A Title 40, and presently is authorized to operate pursuant to N.J.S.A.40:14B-1 et. seq.; and

WHEREAS, the municipalities of Allendale, Ho-Ho-Kus, Midland Park, Ramsey, Waldwick and Wyckoff, on or about March 12, 1965, The Village of Ridgewood on or about July 5, 1972, the Township of Mahwah, on or about June 25, 1975, the Borough of Franklin Lakes on or about February 8, 2006, and the Borough of Oakland on or about July 2022 entered into Service Contracts with the Northwest Bergen County Utilities Authority whereby the various rights and obligations of the parties concerning operation, establishment and calculation of rates, and method of payments were established; and

WHEREAS, on or about July 15, 1986, the Northwest Bergen County Utilities Authority adopted a Bond Resolution authorizing financing for the continued operation and maintenance of the district sewer system; and

WHEREAS, pursuant to said statutory authorization and Service Contracts, the Northwest Bergen County Utilities Authority adopted a budget for the fiscal year of January 1, 2025 to December 31, 2025, making provision for the payment of \$14,799,510, being the amount that the Authority estimates will be required (in addition to other funds on hand applicable for such purposes) to be paid by said municipalities during the current fiscal year January 1, 2025 to December 31, 2025, as and for security of payment of principal and interest on outstanding bonds or other obligations authorized by said statutes and service contracts, and for the cost of operation, depreciation, and repair of the district's sewer system including establishment and maintenance of working capital and reserves; and

WHEREAS, the above stated Statutes and Service Contracts provide that the Authority may prescribe the amounts to be charged for the discharge and disposal of sewage through the district sewer system pursuant to N.J.S.A.14:14B-22 and N.J.S.A.14:14B-23 and related statutes thereto; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 01-2025

Date: January 15, 2025

2025 SERVICE CHARGES

WHEREAS, by Resolution dated November 3, 1983, the Commissioners determined that, commencing January 4, 1984, and for a period of three years, User Service Charges be calculated based upon a formula which gave equal weight in determining User Service Charges to adjusted metered flow, water connections based on equivalent dwelling units, and water usage; and

WHEREAS, the said Resolution further provided that, effective January 1, 1987, User Service Charges be calculated according to a formula in which 60% of User Service Charges are based on adjusted metered flow, 20% are based on water connections and 20% are based on water usage (the 60-20-20 Formula).

NOW, THEREFORE, BE IT RESOLVED, that the Authority does hereby calculate the amount of money each of the said municipalities shall be required to pay to the Authority during the year 2025 as follows:

Borough of Allendale	\$2,009,269
Borough of Ho-Ho-Kus	\$784,989
Borough of Franklin Lakes	\$175,973
Township of Mahwah	\$3,739,267
Borough of Midland Park	\$1,239,099
Borough of Ramsey	\$2,561,526
Village of Ridgewood	\$28,761
Borough of Waldwick	\$2,075,938
Township of Wyckoff	\$2,184,688
TOTAL:	\$14,799,510

and;

FURTHER RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that the Secretary be and she hereby is authorized and directed to forward to each of the said municipalities a certified copy of this resolution so that they might make provision for payment to the Authority of the amount certified to be due as set for the above, the total amount

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 01-2025

Date: January 15, 2025

2025 SERVICE CHARGES

due from each municipality being payable in equal quarterly installments due and to be made on or before the 15th of February, May, August and November, all in the year 2025 and in accordance with the Service Agreements above mentioned.

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	KelaHer	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority January 15, 2025.

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY
DATE: January 15, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 02-2025

Date: January 15, 2025

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of December 2024 and Health Benefits and Dental Benefits transfers for January 2025; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated January 15, 2025

ACCOUNT: Payroll Account
Net Payroll: \$268,566.94

ACCOUNT: Tax Deposit Account
Total: \$123,668.09

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$159,134.19

ACCOUNT: Health Benefits Contribution Employee
Total: \$5,421.22

ACCOUNT: Dental Benefits
Total Transfer: \$3,692.83

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 02-2025

Date: January 15, 2025

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

ACCOUNT: PERS and Contributory Insurance
Total Transfer: \$27,114.05

ACCOUNT: Operating Account
Total: \$609,372.15

ACCOUNT: General Improvement Account
Total: \$64,194.71

ACCOUNT: Sewer Trust Account
Total: \$70,441.52

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 02-2025

Date: January 15, 2025

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority January 15, 2025.

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: January 15, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 03-2025

Date: January 15, 2025

**AUTHORIZATION TO RENEW A SHARED SERVICES AGREEMENT WITH THE
BOROUGH OF UPPER SADDLE RIVER**

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of municipal services; and

WHEREAS, the State of New Jersey authorizes entering into such agreements for shared services pursuant to NJSA 40A:65-1 et. seq.; and

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) and the Borough of Upper Saddle River (the “Borough”) had entered into an Shared Services Agreement on January 1, 2024 for a duration of one (1) year with a termination date of December 31, 2024 for the Authority to act as the New Jersey Licensed Operator for the Borough; and

WHEREAS, the Borough has adopted its Resolution No. 149-24 authorizing entering into a new shared services agreement with the Authority to receive the same services as previously provided; and

WHEREAS, the Authority desires to enter into this agreement with the Borough for a duration of one (1) year subject to the terms and conditions set forth in said agreement.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Authority shall enter into a Shared Services Agreement on January 1, 2025 with the Borough of Saddle River for a duration of one (1) year to act as the New Jersey Licensed Sewer Operator for the Borough.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 03-2025

Date: January 15, 2025

**AUTHORIZATION TO RENEW A SHARED SERVICES AGREEMENT WITH THE
BOROUGH OF UPPER SADDLE RIVER**

- 2. The Chairman of the Authority and the Executive Director be and are hereby authorized on behalf of the Authority to execute the Shared Services Agreement with the Borough of Saddle River annexed hereto and made a part thereof.
- 3. That the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	KelaHer	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority January 15, 2025.

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: January 15, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 04-2025

Date: January 15, 2025

**AUTHORIZATION TO RENEW A SHARED SERVICES AGREEMENT WITH THE
BOROUGH OF ALLENDALE**

WHEREAS, the State of New Jersey encourages local units to enter into agreements for the joint provision of municipal services; and

WHEREAS, the State of New Jersey authorizes entering into such agreements for shared services pursuant to NJSA 40A:65-1 et. seq.; and

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) and the Borough of Allendale (the “Borough”) had entered into a Shared Services Agreement on January 1, 2024 for a duration of one (1) year with a termination date of December 31, 2024 for the Authority to act as the New Jersey Licensed Operator for the Borough; and

WHEREAS, the Borough has adopted its Resolution No. 25-59 authorizing entering into a new shared services agreement with the Authority to receive the same services as previously provided; and

WHEREAS, the Authority desires to enter into this agreement with the Borough for a duration of one (1) year subject to the terms and conditions set forth in said agreement.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Authority shall enter into a Shared Services Agreement on January 1, 2025 with the Borough of Allendale for a duration of one (1) year to act as the New Jersey Licensed Sewer Operator for the Borough.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 04-2025

Date: January 15, 2025

**AUTHORIZATION TO RENEW A SHARED SERVICES AGREEMENT WITH THE
BOROUGH OF ALLENDALE**

- 2. The Chairman of the Authority and the Executive Director be and are hereby authorized on behalf of the Authority to execute the Shared Services Agreement with the Borough of Allendale annexed hereto and made a part thereof.
- 3. That the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	KelaHer	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority January 15, 2025.

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: January 15, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 05-2025

Date: January 15, 2025

AUTHORIZATION TO AMEND THE NOT TO EXCEED COST OF THE PROFESSIONAL SERVICES AGREEMENT WITH T&M ASSOCIATES FOR 2024 CONSULTING ENGINEERING SERVICES

WHEREAS, by Resolution No. 08-2024, the Northwest Bergen County Utilities Authority (the “Authority”) identified a number of firms as qualified to perform engineering services required by the Authority pursuant to a Request for Qualifications for such position, which notice thereof was published on December 11, 2023; and

WHEREAS, by Resolution No. 20-2024 (the “Original Resolution”) dated February 21, 2024, the Authority retained T&M Associates (the “Engineering Firm”) to provide general engineering services for 2024 and the Authority and Engineering Firm entered into a professional services agreement for same (the “Agreement”); and

WHEREAS, the Original Resolution and Agreement provides for the Engineering Firm’s compensation to be capped at \$150,000 and in the event the Engineering Firm anticipates it will exceed that amount, to seek further authorization from the Authority at such time; and

WHEREAS, the Engineering Firm has submitted to the Authority a request to increase the not to exceed cost by \$40,000 due to the submittal of IBANK documents, finalizing the Authority Annual Report as well as any remaining facility inspections and any additional miscellaneous engineering services requested by the Authority; and

WHEREAS, the Authority’s Certifying Finance Officer has certified that funds are available to increase the budget for the Engineering Firm.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Original Resolution and the Professional Services Agreement with T&M Associates be amended to increase the not to exceed amount to \$190,000 for general consulting engineering services for 2024.
2. The Original Resolution and Agreement, unless expressly modified, shall remain in full force and effect.
3. The Certifying Finance Officer’s Certification of Available Funds shall be maintained on file at the Authority and made a part hereof.
4. Notice of this amendment shall be published in accordance with applicable law.
5. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 05-2025

Date: January 15, 2025

AUTHORIZATION TO AMEND THE NOT TO EXCEED COST OF THE PROFESSIONAL SERVICES AGREEMENT WITH T&M ASSOCIATES FOR 2024 CONSULTING ENGINEERING SERVICES

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelاهر	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority January 15, 2025.

DOUGLAS M. BERN, Esq.
ASSISTANT SECRETARY

DATE: JANUARY 15, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

CONTRACT: General Engineering Services for 2024

VENDOR: T&M Associates

AMOUNT: \$190,000.00

ACCOUNT NO.: 06-215-00-000-6620

Date: January 15, 2025

Robert Laux, Certifying Finance Officer

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 06-2025

Date: January 15, 2025

AUTHORIZATION TO AMEND THE NOT TO EXCEED COST OF THE PROFESSIONAL SERVICES AGREEMENT WITH CHAVOND BARRY ENGINEERING CORP FOR THE IDI INCINERATOR REPAIR PROJECT

WHEREAS, by Resolution No. 08-2024, the Northwest Bergen County Utilities Authority (the “Authority”) identified a number of firms as qualified to perform engineering services required by the Authority pursuant to a Request for Qualifications for such position, which notice thereof was published on December 11, 2023; and

WHEREAS, by Resolution No. 10-2024 (the “Original Resolution”) dated February January 10, the Authority retained Chavond Barry Engineering Corp. (the “Engineering Firm”) to prepare specifications and construction services for the IDI Repair Project (the “Project”); and

WHEREAS, by Resolution 10-2024 the Authority established the engineering firm’s not-to-exceed to be \$71,500; and

WHEREAS, the Engineering Firm has reached the not-to-exceed due to required sue to an expansion of scope; and

WHEREAS, The Authority recommends the not-to-exceed be increased; and

WHEREAS, the cost of additional consulting fees are estimated to be \$18,700 and therefore the Authority wishes to amend the not-to-exceed compensation to the Engineering firm to \$90,200; and

WHEREAS, the Authority’s Certifying Finance Officer has certified that funds are available to increase the budget for the Engineering Firm.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Original Resolution and Agreement with Chavond Barry Engineering Corp. be amended to increase the not to exceed amount to \$90,200 for IDI Incinerator repair project
2. The Original Resolution and Agreement, unless expressly modified, shall remain in full force and effect.
3. The Certifying Finance Officer’s Certification of Available Funds shall be maintained on file at the Authority and made a part hereof.
4. Notice of this amendment shall be published in accordance with applicable law.
5. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 06-2025

Date: January 15, 2025

AUTHORIZATION TO AMEND THE NOT TO EXCEED COST OF THE PROFESSIONAL SERVICES AGREEMENT WITH CHAVOND BARRY ENGINEERING CORP FOR THE IDI INCINERATOR REPAIR PROJECT

FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaher	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority January 15, 2025.

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: JANUARY 15, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

CONTRACT: 2023 Consulting Engineering Services for The IDI Incinerator
Repair Project

VENDOR: Chavond Barry Engineering Corp

AMOUNT: \$90,200.00

ACCOUNT NO.: 06-215-00-000-6620

Date: January 15, 2025

Robert Laux, Certifying Finance Officer

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 07-2025

Date: January 15, 2025

**QUALIFICATIONS OF INDIVIDUALS/FIRMS FOR PROVISION OF
RISK MANAGEMENT SERVICES**

WHEREAS, the Authority has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of the following professional:

RISK MANAGEMENT SERVICES

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on December 26, 2024; and

WHEREAS, the Authority has received responses to the Request for Qualifications for the aforementioned position by the deadline date of January 10, 2025 from the following Individuals/Firms:

- Alamo Insurance Group, Inc. - Secaucus, NJ
- Otterstedt Insurance agency Inc. – Englewood Cliffs, NJ

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify a person and/or firm that (i) possessed the professional, financial and administrative capabilities to provide the proposed Risk Management Services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority's service area; and

WHEREAS, pursuant to Section 5 of the Authority's Request for Qualifications, the Authority's objective was to select an organization or individual that would provide high quality and cost effective services to the citizens served by the Authority; and

WHEREAS, pursuant to Section 5 of the Authority's Request for Qualifications, the Authority applied its selection criteria and evaluated the Qualifications based upon the most advantageous submission, with the following factors being considered: (i) experience and reputation in the field; (ii) knowledge of the Authority and the subject matter addressed under the contract, (iii) availability to accommodate the required meetings of the Authority; (iv) the specific services to be provided by each respondent; (v) the fee for the services; and (vi) other factors demonstrated to be in the best interest of the Authority; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 07-2025

Date: January 15, 2025

QUALIFICATIONS OF INDIVIDUALS/FIRMS FOR PROVISION OF RISK MANAGEMENT SERVICES

The Authority hereby designates the following individuals/firms as qualified to provide Risk Manager Services to the Authority:

- Alamo Insurance Group, Inc. – Secaucus, NJ
- Otterstedt Insurance agency Inc. – Englewood Cliffs, NJ

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelahr	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority January 15, 2025.

DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: JANUARY 15, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 08-2025

Date: January 15, 2025

QUALIFICATION OF INDIVIDUALS/FIRMS FOR PROVISION OF FINANCIAL SERVICES

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of the following professional: Financial Services

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on December 26, 2024; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of January 10, 2025 from the following Individuals/Firms:

- Wielkotz, & Company, LLC – Pompton Lakes, NJ
- Acacia Financial Group, Inc. – Mount Laurel, NJ
- Phoenix Advisors, LLC- Fieldsboro, NJ
- Lerch, Vinci & Bliss, LLP – Fair Lawn, NJ
- NW Financial Group, LLC – Bloomfield, NJ

and

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify persons and/or firms that: (i) possessed the professional, financial and administrative capabilities to provide the proposed financial services and bond counsel, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority’s service area; and

WHEREAS, the Authority’s objective was to select organizations or individuals that would provide high quality and cost effective services to the citizens served by the Authority; and

WHEREAS, the Authority applied its selection criteria and evaluated the proposals based upon the most advantageous submission, with the following factors being considered: (i) knowledge of utility authorities and the subject matter addressed under the contract; (ii) experience with

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 08-2025

Date: January 15, 2025

QUALIFICATION OF INDIVIDUALS/FIRMS FOR PROVISION OF FINANCIAL SERVICES

providing auditing services to independent utility authorities in New Jersey; (iii) availability to accommodate the required meetings of the Authority; (iv) hourly billing rates for staff; and (v) other factors demonstrated to be in the best interest of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

The Authority hereby designates the following individuals/firms as Qualified to provide Financial Services to the Authority:

- Wielkotz, & Company, LLC – Pompton Lakes, NJ
- Acacia Financial Group, Inc. – Mount Laurel, NJ
- Phoenix Advisors, LLC- Fieldsboro, NJ
- Lerch, Vinci & Bliss, LLP – Fair Lawn, NJ
- NW Financial Group, LLC – Bloomfield, NJ

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 08-2025

Date: January 15, 2025

QUALIFICATION OF INDIVIDUALS/FIRMS FOR PROVISION OF FINANCIAL SERVICES

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaher	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority January 15, 2025.

DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: JANUARY 15, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 09-2025

Date: January 15, 2025

QUALIFICATIONS OF INDIVIDUALS/FIRMS FOR PROVISION OF
ENGINEERING AND PLANNING SERVICES

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of the following professional:

CONSULTING ENGINEERING AND PLANNING SERVICES

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on December 26, 2024; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of January 10, 2025 from the following Individuals/Firms:

- CME Associates – Parlin, NJ
- CP Engineers LLC – Sparta, NJ
- Chavond Barry Engineering Corp. – Blawenburg, NJ
- Engineered Solutions Corporation – Wayne, NJ
- Neglia Engineering Associates – Lyndhurst, NJ
- T&M Associates – Middletown, NJ
- GZA Environmental, Inc – Fairfield, NJ
- Tighe & Bond – Westfield, MA
- RSC Architects - Hackensack NJ
- DMR Architects - Hasbrouck Heights, NJ
- Grant Engineer Consultants - Fairfield, NJ
- Fastech Consulting Engineers – Hackensack, NJ

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify persons and/or firms that: (i) possessed the professional, financial and administrative capabilities to provide the proposed engineering and planning services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority’s service area; and

WHEREAS, the Authority’s objective was to select an organization or individual that would provide high quality and cost effective services to the citizens served by the Authority; and

WHEREAS, the Authority applied its selection criteria and evaluated the proposals based upon the most advantageous submission, with the following factors being considered: (i) experience and reputation in the field; (ii) knowledge of the Authority and the subject matter addressed under the contract, (iii) availability to accommodate the required meetings of the Authority; and (iv) other factors demonstrated to be in the best interest of the Authority.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 09-2025

Date: January 15, 2025

QUALIFICATIONS OF INDIVIDUALS/FIRMS FOR PROVISION OF
ENGINEERING AND PLANNING SERVICES

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

The Authority hereby designates the following individuals/firms as qualified to provide Consulting Engineering services to the Authority:

- CME Associates – Parlin, NJ
- CP Engineers LLC – Sparta, NJ
- Chavond Barry Engineering Corp. – Blawenburg, NJ
- Engineered Solutions Corporation – Wayne, NJ
- Neglia Engineering Associates – Lyndhurst, NJ
- T&M Associates – Middletown, NJ
- GZA Environmental, Inc – Fairfield, NJ
- Tighe & Bond – Westfield, MA
- RSC Architects - Hackensack NJ
- DMR Architects - Hasbrouck Heights, NJ
- Grant Engineer Consultants – Fairfield, NJ
- Fastech Consulting Engineers – Hackensack, NJ

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 10-2025

Date: January 15, 2025

QUALIFICATIONS OF INDIVIDUALS/FIRMS FOR PROVISION OF
ENGINEERING AND PLANNING SERVICES

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelاهر	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority January 15, 2025.

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY
DATE: JANUARY 15, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 10-2025

Date: January 15, 2025

AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF BERGEN TO PROVIDE SECURE HIGH-SPEED FIBER OPTIC INTERNET SERVICES

WHEREAS, the Northwest Bergen County Utilities Authority (“Authority”) is a county utilities authority, organized pursuant to N.J.S.A. 40:14B-1 et seq. and authorized to provide, inter alia, sewage collection and disposal services and the relief of waters in or bordering the State from pollution arising from causes within the district and the relief of waters in, bordering or entering the district from pollution or threatened pollution on behalf of its constituent members; and

WHEREAS, the County of Bergen (“Bergen County”) is a body politic and corporate of the State of New Jersey having a principal place of business at One Bergen County Plaza, Hackensack, New Jersey 07601; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the “Act”), authorizes any local unit of the State to enter into an Interlocal Services Agreement with any other local unit(s) for the joint provision within the several jurisdictions of any service which any party to the agreement is empowered to undertake within its own jurisdiction; and

WHEREAS, N.J.S.A. 40:14B-20 authorizes and permits the Authority to enter into any and all contracts, execute any and all instruments and do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority or to carry out any power expressly given to the Authority pursuant to N.J.S.A. 40:14B-1 et seq., expressly subject to N.J.S.A. 40A:11-1 et seq. (the “Local Public Contracts Law”); and

WHEREAS, Bergen County proposed to the Authority that the parties enter into a shared services agreement (the “Shared Services Agreement”), pursuant to which Bergen County will provide **Secure High-Speed Fiber Optic Internet Services** to the Authority at the Authority’s Waldwick Treatment Plant and the Authority’s five (5) pump stations; and

WHEREAS, Bergen County proposed to the Authority that the parties enter into a shared services agreement, pursuant to which the County will provide **Secure High-Speed Fiber Optic Internet Services** to the Authority for a three (3) year period with a one (1) year option; and

WHEREAS, the Authority engaged in discussions with Bergen County regarding the terms of the proposed Shared Services Agreement for the providing of **Secure High-Speed Fiber Optic Internet Services** by Bergen County to the Authority at the Authority’s Waldwick Treatment Plant and the Authority’s five (5) pump stations, and the Authority’s payment of compensation to Bergen County for the providing of these **Secure High-Speed Fiber Optic Internet Services**, and the Authority considers the formation of the Shared Services Agreement with Bergen County to be necessary and/or desirable for the Authority’s continued efficient operations; and

RESOLUTION

No. 10-2025

Date: January 15, 2025

AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF BERGEN TO PROVIDE SECURE HIGH-SPEED FIBER OPTIC INTERNET SERVICES

WHEREAS, the Executive Director of the Authority has reviewed the proposed Shared Services Agreement to be entered by and between the Authority and Bergen County and recommends that the Board of Commissioners of the Authority accept the terms of the proposed Shared Services Agreement with Bergen County on file at the Authority's offices; and

WHEREAS, the Authority has determined it is in the best interests of the Authority and its ratepayers to enter such agreement; and

WHEREAS, the Authority's Treasurer/Chief Financial Officer has certified that funds are available for this purpose and his Certificate is on file at the Authority.

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Bergen County Utilities Authority as follows:

1. The Chairman shall be and he is hereby authorized to execute a shared services agreement with Bergen County in final form acceptable to the Commissioners, as evidenced by the Chairman's signature thereon, for the providing of **Secure High-Speed Fiber Optic Internet Services** by Bergen County to the Authority for the prices to be paid by the Authority to Bergen County as provided therein for an amount not to exceed the total sum of \$150.00 per month for the Authority Treatment Plant and \$75.00 per month for each of the Authority's five pump stations without further approval of the Board of Commissioners of the Authority.

2. A copy of this Resolution, and the shared services agreement entered into with Bergen County pursuant to this Resolution, shall be placed on file and made available for public inspection in the office of the Executive Director, upon execution by Bergen County and the Authority.

3. The Treasurer/Chief Financial Officer's Certification confirming the availability of funds for this obligation shall be placed on file and made available for public inspection in the Office of the Executive Director.

4. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 10-2025

Date: January 15, 2025

AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF BERGEN TO PROVIDE SECURE HIGH-SPEED FIBER OPTIC INTERNET SERVICES

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority January 15, 2025.

DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: JANUARY 15, 2025

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 11-2025

Date: January 15, 2025

APPROVE PERSONNEL ACTIONS

WHEREAS, there presently exists a need for a Plant Operator; and

WHEREAS, it has been recommended by the Executive Director and Superintendent of the Northwest Bergen County Utilities Authority that Justin Schwarz be employed as Plant Operator effective January 6, 2025 subject to a one hundred eighty (180) day probationary period at an hourly rate as set forth in the non-supervisory collective bargaining agreement; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority that Justin Schwarz be employed as a Plant Operator effective January 6, 2025 subject to a one hundred eighty (180) day probationary period at an hourly rate as set forth in the non-supervisory collective bargaining agreement.

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	KelaHer	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority January 15, 2025.

DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY
DATE: January 15, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 12-2025

Date: January 15, 2025

QUALIFICATION OF INDIVIDUALS/FIRMS FOR PROVISION OF LEGAL SERVICES

WHEREAS, the Northwest Bergen County Utilities Authority (the “Authority”) has adopted the fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of the following professional:

LEGAL SERVICES 2025

WHEREAS, the Authority issued a Request for Qualifications for such position and notice thereof was published on December 26, 2024; and

WHEREAS, the Authority received responses to the Request for Qualifications for the aforementioned position by the deadline date of January 10, 2025 from the following Individuals/Firms:

- Eric M. Bernstein & Associates - Warren, NJ
- Bern & Associates, LLC – Englewood, NJ
- Florio Kenny Raval- Lyndhurst, NJ
- Gibbon P.C., Newark, NJ
- Hatfield Schwartz Law Group, LLC. – Cedar Knolls, NJ
- Maraziti Falcon, LLP – Cedar Knolls, NJ
- Trenk Isabel Siddiqi & Shahdanian P.C. – Livingston, NJ
- Weiner Law Group LLP. – Parsippany, NJ

and;

WHEREAS, the Authority convened to evaluate the Request for Qualifications; and

WHEREAS, the Authority structured a competitive procurement process that sought to assure that each person and/or firm was provided an equal opportunity to submit a Qualification Statement in response to the Statements for Request for Qualifications; and

WHEREAS, the Authority intended to qualify persons and/or firms that: (i) possessed the professional, financial and administrative capabilities to provide the proposed legal services, and (ii) would agree to work under the compensation, terms and conditions determined by the Authority to provide the greatest benefit to the ratepayers of the Authority’s service area; and

WHEREAS, pursuant to Section 5 of the Authority’s Request for Qualifications, the Authority’s objective was to select organizations or individuals that would provide high quality and cost effective services to the citizens served by the Authority; and

WHEREAS, pursuant to Section 5 of the Authority’s Request for Qualifications, the Authority applied its selection criteria and evaluated the proposals based upon the most advantageous submission, with the following factors being considered: (i) experience and reputation in the field; (ii) knowledge of the Authority and the subject matter addressed under the contract, (iii) availability to accommodate the required meetings of the Authority; and (iv) other factors demonstrated to be in the best interest of the Authority; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 12-2025

Date: January 15, 2025

QUALIFICATION OF INDIVIDUALS/FIRMS FOR PROVISION OF LEGAL SERVICES

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Authority hereby designates the following individuals/firms as qualified to provide Legal Services to the Authority:
 - Eric M. Bernstein & Associates - Warren, NJ
 - Bern & Associates, LLC – Englewood, NJ
 - Florio Kenny Raval- Lyndhurst, NJ
 - Gibbon P.C., Newark, NJ
 - Hatfield Schwartz Law Group, LLC. – Cedar Knolls, NJ
 - Maraziti Falcon, LLP – Cedar Knolls, NJ
 - Trenk Isabel Siddiqi & Shahdanian P.C. – Livingston, NJ
 - Weiner Law Group LLP. – Parsippany, NJ

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 12-2025

Date: January 15, 2025

QUALIFICATION OF INDIVIDUALS/FIRMS FOR PROVISION OF LEGAL SERVICES

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority January 15, 2025.

DOUGLAS M. BERN, ESQ.

ASSISTANT SECRETARY

DATE: JANUARY 15, 2025